



<p>President forwards the outcome of the multi-year appointments to Human Resources to issue the appropriate multi-year appointment contracts. Human Resources generates multi-year contracts.</p>	<p>Third/Fourth week in March</p>
<p>Associate vice president of human resources assists the president in generating letters of award and non-award, which will inform each faculty member, with a copy to their respective supervisor, and Executive Cabinet member, of the president's final decision regarding multi-year appointment contracts.</p>	<p>Fourth week in March</p>
<p>Multi-year contracts presented to faculty for signature. Letters of award/non-award presented to faculty.</p>	<p>Last workday of March</p>
<p>President notifies VCCS Human Resources that the college's multi-year process is completed.</p>	<p>Last workday of March</p>