



The Occupational Safety and Health Administration (OSHA) Hazard Communication Standard was promulgated to ensure that all chemicals purchased, used, and destroyed by the college would be evaluated and that information regarding the hazards would be communicated to employees. The goal of the standard is to reduce the number of chemically related occupational illnesses and injuries.

In compliance with the Hazard Communication Standard ("Right-to-Know") (29 CFR 1910.1200), the Hazard Communication Program (HCP) applies to J. Sargeant Reynolds Community College faculty, staff, and students who may work with or be in proximity to hazardous chemicals or chemical products. This program also applies to contractors that perform work at any J. Sargeant Reynolds Community College (JSRCC) facility.

Questions concerning the Hazard Communication Program (HCP) are to be directed to the Safety Manager

(i.e., cleaning, janitorial supplies, pesticides, chemicals of all types, etc.) the following Terms and Conditions:

: Safety Data Sheets and descriptive literature shall be provided with the bid/proposal for each chemical and/or compound offered. Failure on the part of the bidder/offeror to submit such

Prior to beginning work, new employees assigned to a department that handle hazardous materials will be given health and safety training . Employees will be provided general safety training, as well as task specific training, in regards to individual job duties and associated hazards within the department. General safety training will be provided by the Safety Manager and the task specific training will be provided by the department manager. The Safety Manager will maintain a record of employees provided general safety training.

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See the college Emergency Operations Plan for additional information on chemical spills .

[http://www.reynolds.edu/security/documents/Emerg_Op_Plan/Emergency Operation Plan.pdf](http://www.reynolds.edu/security/documents/Emerg_Op_Plan/Emergency_Operation_Plan.pdf)

If an employee is required to perform non-routine work in a hazardous location or using hazardous chemicals/materials, the employee shall be advised and/or must contact the his/her immediate supervisor in the area where the work is to be performed for special precautions before beginning any non-routine work. Each affected employee should be given information on (at a minimum) the following:

CHEMICAL INVENTORY

Please see the Safety Manger for this list.